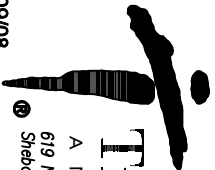
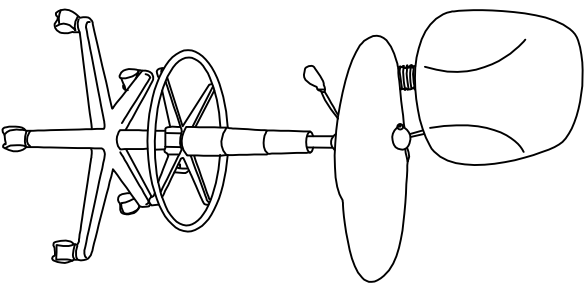


# ASSEMBLY INSTRUCTIONS

## Ortho Comfort/Technical Series

### Swivel Task Stool

### Model No. 4005AG



**Tiffany Industries™**  
 A MAYLINE GROUP COMPANY  
 619 N. Commerce, P.O. Box 728  
 Sheboygan, WI 53082-0728  
 Toll Free: 1-800-822-8037  
 FAX: 920-457-7388  
 On Line: www.mayline.com

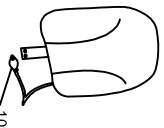














P/N 4005AG REV 03 06/09/08

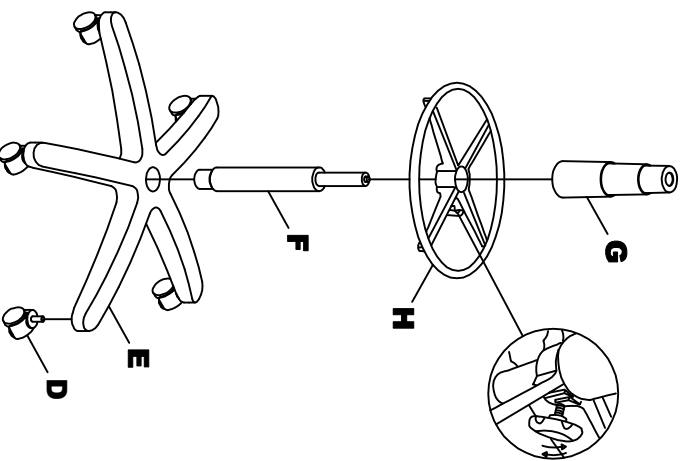
## PARTS LIST 4005AG

When ordering components, specific color and/or size information may be required.  
 Contact a Mayline Customer Service Representative: 1-800-822-8037

\* Individual Items, Order by part number.

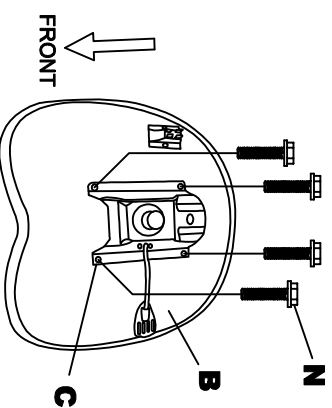
\*\* Denotes Color Code.

Reference Letter <b>A*</b>		Quantity <b>1</b>
Part Number 102010** Back	Lumbar Bulb 102019	
Reference Letter <b>B*</b>		Quantity <b>1</b>
Part Number 102011** Seat	Lumbar Holder 101447	
Reference Letter <b>C*</b>		Quantity <b>1</b>
Part Number 102030 Mechanism		
Reference Letter <b>D*</b>		Quantity <b>5</b>
Part Number 101400 Caster (5 per pack)		
Reference Letter <b>E*</b>		Quantity <b>1</b>
Part Number 102012 Base		
Reference Letter <b>F*</b>		Quantity <b>1</b>
Part Number 102017 Cylinder		
Reference Letter <b>G*</b>		Quantity <b>1</b>
Part Number 102018 Cylinder Cover		
Reference Letter <b>H*</b>		Quantity <b>1</b>
Part Number 102025 Foot Ring		
Reference Letter <b>J*</b>		Quantity <b>1</b>
Part Number 102026 Back Post & Bellows		
Reference Letter <b>K*</b>		Quantity <b>1</b>
Part Number 102027 Back Bracket (metal)		
Reference Letter <b>L*</b>		Quantity <b>1</b>
Part Number 102028 Back Bracket (plastic)		
Reference Letter <b>M*</b>		Quantity <b>2</b>
Part Number 102029 Knob (Back Post)		
Part Number 102024* Hardware Bag		
Reference Letter <b>N</b>		Quantity <b>4</b>
Screw M6 X 25mm		Spare <b>1</b>
Reference Letter <b>P</b>		Quantity <b>2</b>
Screw M6 X 42mm		Spare <b>1</b>
Reference Letter <b>R</b>		Quantity <b>1</b>
Allen Wrench		Spare <b>1</b>

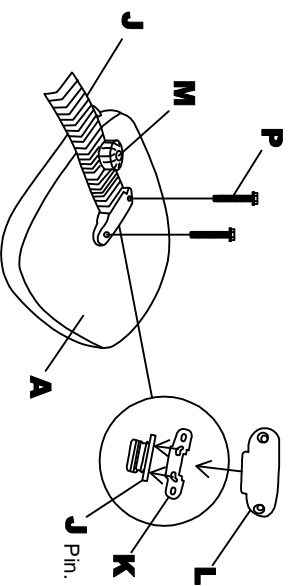


1. Place Base (E) upside down and push Casters (D) firmly into base. 5 places.
2. Turn Base right side up and insert Cylinder (F) into center hole of Base.
3. Place Foot Ring (H) over Cylinder. NOTE: Turn knob counter-clockwise to loosen. Place to desired height and turn clockwise to tighten.
4. Place Cylinder Cover (G) over Cylinder.

**2**

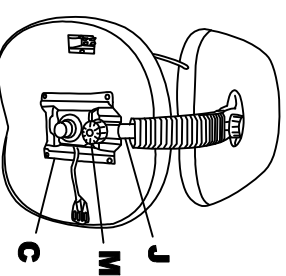


5. Assemble Mechanism (C) to Seat (B) using Screws (N) 4 places.



6. Assemble Pin of Back Post (J) into slots of Back Bracket (Metal) (K).
7. Assemble Back Post & Bellows (J) to Back (A) using Back Brackets (K & L) and attach using Screws (P) 2 places.

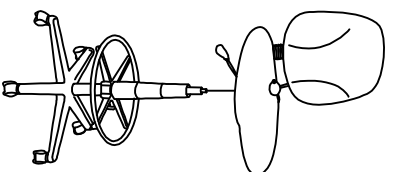
8. Assemble Back Assembly to Seat Assembly by sliding the Back Post (J) into Mechanism (C). Position to desired depth and tighten Knob (M).



**3**

9. Carefully place seat assembly onto base assembly.

**NOTE:**  
Periodically (Every 90 days) make sure all screws are fully tightened.



### OPERATING INSTRUCTIONS FOR MECHANISM & CHAIR FEATURES

#### **1. Seat Height Adjustment.**

To raise the seat, pull lever upward and raise your body up slightly to allow the chair to rise to the desired height.  
To lower the seat, pull lever upward and apply weight downward on the seat.

#### **2. Back Height Adjustment.**

To adjust the back, loosen knob (counter-clockwise), lift to the desired height and tighten knob (clockwise).

#### **3. Seat Depth Adjustment.**

To adjust the seat, loosen knob (counter-clockwise), position to the desired depth and tighten knob (clockwise).

#### **4. Foot Ring Adjustment.**

To adjust the foot ring, loosen knob (counter-clockwise), position to the desired height and tighten knob (clockwise).

