IMPORTANT!
Review ALL instructions before beginning assembly. These instructions are provided to avoid problems that may occur from improper assembly or installation. Mayline and/or its distributor are not responsible for failure resulting from improper assembly or installation of this product. Moreover, all warranties are void for failure to follow these assembly instructions.
## PARTS LIST 9413AGL

When ordering components, specific color and/or size information may be required.
Contact a Mayline Customer Service Representative.  1-800-822-8037

* Individual Items, Order by part number.
** Denotes Color Code

### Reference Letter A
- **Part Number**: CM162
  - **Mechanism**

### Reference Letter B
- **Part Number**: CM409
  - **Back/Seat**

### Reference Letter C
- **Part Number**: CM210
  - **Caster (5 pack)**

### Reference Letter D
- **Part Number**: CM440
  - **Base**

### Reference Letter E
- **Part Number**: CM478
  - **Cylinder**

### Reference Letter F
- **Part Number**: CM350
  - **Cylinder Cover**

### Reference Letter G
- **Screw**: 1/4"-20 x 1-1/16"
- **Quantity**: 6
- **Spare**: 1

### Reference Letter H
- **Allen Wrench**
- **Quantity**: 1

### Reference Letter G
- **Part Number**: CM450
  - **Hardware Pack**

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(2)
1. Place Base (D) upside down and push Casters (C) firmly into base. 5 places.
2. Turn Base right side up and insert Cylinder (E) into center hole of Base.
3. Place Cylinder Cover (F) over Cylinder.

4. Assemble Arms (B) 2 places onto Back/Seat (A) using Screws (G) 6 places.
5. Carefully place chair assembly onto base assembly.

NOTE:
Periodically (Every 90 days) make sure screws are fully tightened.

OPERATING INSTRUCTIONS FOR CENTER PIVOT MECHANISM

1. Seat Height Adjustment.
   To raise the seat, rotate lever upward and raise your body up slightly to allow the chair to rise to the desired height.
   To lower the seat, rotate lever upward and apply weight downward on the seat.

2. Tilt Tension Control Knob.
   Turn knob clockwise to increase tilt tension.
   Turn knob counter-clockwise to decrease tilt tension.