IMPORTANT!

Review ALL instructions before beginning assembly. These instructions are provided to avoid problems that may occur from improper assembly or installation. Mayline and/or its distributor are not responsible for failure resulting from improper assembly or installation of this product. Moreover, all warranties are void for failure to follow these assembly instructions.
<table>
<thead>
<tr>
<th>Reference Letter</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A*</td>
<td>1</td>
</tr>
<tr>
<td>B*</td>
<td>1</td>
</tr>
<tr>
<td>C*</td>
<td>1</td>
</tr>
<tr>
<td>D*</td>
<td>1</td>
</tr>
<tr>
<td>E*</td>
<td>5</td>
</tr>
<tr>
<td>F*</td>
<td>1</td>
</tr>
</tbody>
</table>

**Part Number**
- CM410 **Back**
- CM419 **Seat**
- CM421 *Mechanism*
- CM210 *Caster (5 pack)*
- CM440 *Base*

<table>
<thead>
<tr>
<th>Reference Letter</th>
<th>Quantity</th>
<th>Spare</th>
</tr>
</thead>
<tbody>
<tr>
<td>G*</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>H*</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Part Number**
- CM479 *Cylinder*
- CM350 *Cylinder Cover* 

**Part Number**
- CM453 *Hardware Pack*

<table>
<thead>
<tr>
<th>Reference Letter</th>
<th>Quantity</th>
<th>Spare</th>
</tr>
</thead>
<tbody>
<tr>
<td>J</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>K</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>L</td>
<td>6</td>
<td>1</td>
</tr>
<tr>
<td>M</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

**Reference Number**
- Screw M8 x 22mm
- Screw M8 x 32mm
- Screw 1/4"-20 x 1-1/16"
- Allen Wrench
1. Place Base (F) upside down and push Casters (E) firmly into base. 5 places.
2. Turn Base right side up and insert Cylinder (G) into center hole of Base.
3. Place Cylinder Cover (H) over Cylinder.

4. Assemble Arms (C) 2 places onto Seat (B) using Screws (L) 6 places.
5. Assemble Mechanism (D) to Seat (B) using Screws (J) 4 places.

6. Carefully place seat assembly onto base assembly.

7. Assemble Back (A) to Mechanism (D) using Screws (K) 2 places. May have to loosen Knob.

NOTE: Periodically (Every 90 days) make sure all screws are fully tightened.
1. Back Posture Adjustment
   To adjust angle of the back, pull paddle up.
   Adjust back, push knob down to lock.

2. Seat Posture Adjustment
   To adjust angle of the seat, pull paddle up.
   Adjust seat, push knob down to lock.

3. Seat Height Adjustment.
   To raise the seat, pull lever upward and raise
   your body up slightly to allow the chair to rise to
   the desired height.
   To lower the seat, pull lever upward and apply
   weight downward on the seat.

4. Tilt Tension Control Knob.
   Turn knob clockwise to increase tilt tension.
   Turn knob counterclockwise to decrease tilt tension.

5. Ratcheting Back Height Adjustment.
   To raise the back, Lift up to the desired height.
   To lower the back, Lift up to the upmost position and
   lower to starting position, Lift up to the desired height.