## Parts List 4021

<table>
<thead>
<tr>
<th>Reference Letter</th>
<th>Part Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>CN450</td>
<td>Cylinder Cover</td>
</tr>
<tr>
<td>B</td>
<td>CN441B</td>
<td>Cylinder Back</td>
</tr>
<tr>
<td>C</td>
<td>CN441</td>
<td>Cylinder Base</td>
</tr>
<tr>
<td>D</td>
<td>CN420</td>
<td>Base corners (5 pack)</td>
</tr>
<tr>
<td>E</td>
<td>CN430</td>
<td>Stem base</td>
</tr>
<tr>
<td>F</td>
<td>CN442</td>
<td>Stem back</td>
</tr>
<tr>
<td>G</td>
<td>CN421</td>
<td>Stem front</td>
</tr>
<tr>
<td>H</td>
<td>CN32</td>
<td>Screw M6 x 22mm</td>
</tr>
<tr>
<td>J</td>
<td>CN31</td>
<td>Screw M6 x 32mm</td>
</tr>
<tr>
<td>K</td>
<td>CN34</td>
<td>wrench handle</td>
</tr>
</tbody>
</table>

**Hardware Pack**

*Denotes color code

Individual items. Order by part number.

Contact a Mayline customer service representative, 1-800-822-8037.

When ordering components, specific colors or finishes may be requested.

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**Model No. 4921**

**Multi-Function Task Chair**

**Comfort Series**

**Assembly Instructions**

Warranties are void for failure to follow these assembly instructions. Review all instructions before beginning assembly. Important service and assembly hints are provided to avoid problems that may occur from improper assembly or installation. Mayline and its distributor are not responsible for failure.

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**IMPORTANT**

Show with Optional Arms
Periodically (every 90 days) make sure all screws are fully tightened.

NOTE:

Loosen knob.

6. Assemble back (A) to mechanism (C) using screws (J) 2 places. May have to carefully place seat assembly onto base assembly.

4. Assemble mechanism (C) to seat (B) using screws (H) 4 places.

3. Place cylinder cover (G) over cylinder.

2. Turn base right side up and insert cylinder (F) into center hole of base.

1. Place base (E) upside down and push casters (D) firmly into base. 5 places.
MULTI-FUNCTION MECHANISM & CHAIR FEATURES

OPERATING INSTRUCTIONS FOR

1. Back Posture Adjustment:
   - Adjust back, push knob down to lock.
   - To adjust angle of back, pull paddle up.

2. Seat Posture Adjustment:
   - Adjust seat, push knob down to lock.
   - To adjust angle of seat, pull paddle up.

3. Seat Height Adjustment:
   - Adjust seat, push knob down to lock.
   - To raise the seat, pull lever upward and raise.
   - To lower the seat, pull lever upward and apply weight downward on the seat.

4. Tension Control Knob:
   - Turn knob clockwise to decrease tilt tension.
   - Turn knob counterclockwise to increase tilt tension.

5. Reclining Back Height Adjustment:
   - To lower the back, lift up to the uppermost position and hold.
   - To raise the back, lift up to the desired height.

6. Lift up to the desired height, lift up to the uppermost position and hold.

7. Lift up to the desired height, lift up to the uppermost position and hold.