

ASSEMBLY INSTRUCTIONS CSII PRIVACY PANELS

NOTE: Please count and inspect all pieces before disposing of any carton or packing materials.

COMPONENTS:

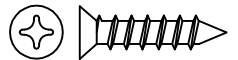
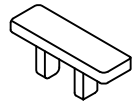
When ordering components, specific color and/or size information is required. Contact a Mayline Customer Service Representative. 1-800-822-8037

REF. #	QTY.	DESCRIPTION	PART No.
1	1	PANEL	CALL~~**
2	1	R.H. BASE POST	A7580**
3	1	L.H. BASE POST	A7661**
4	2	STACKING POST	A7581**

** Denotes Color Code ~~ Denotes Size

HARDWARE BAG (PART No. A7671**)

REF. #	QTY	DESCRIPTION	PART No.
E1	2	END CAP	F727**
E2	6	#6 X 1" SCREW	X14**
E3	1	DOUBLE SIDED TAPE	E515



BASIC PANEL ASSEMBLY:

DUE TO THE FLEXIBILITY OF THE PRIVACY PANELS, IT IS RECOMMENDED THAT ALL PANELS AND FINISHING KITS BE FULLY ASSEMBLED TO ENSURE PROPER ALIGNMENT PRIOR TO FASTENING TO THE WORK SURFACE

Prior to assembling the Privacy Panel System, identify Panel top and bottom edge.

A.) 'FABRIC' Panel system. The panel 'TOP' is the smooth, fabric edge.

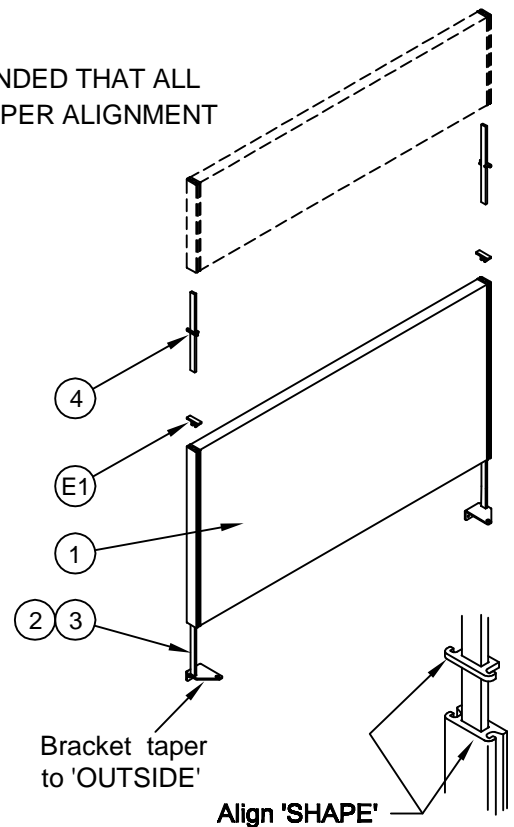
B.) 'LAMINATE' Panel system. Either edge may be used as the 'TOP'.

1. Place a Panel (1) on its side and fully insert the Right and Left Base Post (2 & 3) into the bottom of the Panel side moldings. Position the Base Post with the tapered edge toward the outside of each panel. Base posts are only required in the panels that will be directly attached to the work surface.

2. A stackable panel system requires the use of the Stacking Post (4). Align the shape of the stacking post stop with the shape of the panel side molding. Fully insert the stacking post into the panel molding. Align the upper panel moldings with the stacking posts and lower the panel.

3. Place one assembled Panel with Base Posts - Single or Stacked - along the edge of the Top at the desired location. Attach this assembled Panel to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface face with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.

4. Insert End Caps (E1) to complete the panel assembly.



OPTIONAL:

5. If your furniture arrangement places the Privacy Panel against a Hutch. Apply the Double Sided Tape (E3) to the panel end extrusion that abuts the hutch. Remove the protective backing and adhere the Privacy Panel to the Hutch end.

FOR PRIVACY PANEL CONFIGURATIONS WITH MORE THAN ONE
PANEL, SEE INSTRUCTIONS FOR THE CORRESPONDING
FINISHING KITS ON THE FOLLOWING PAGES.

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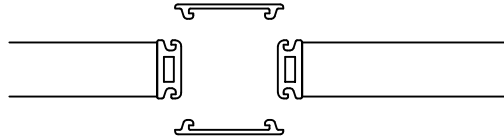
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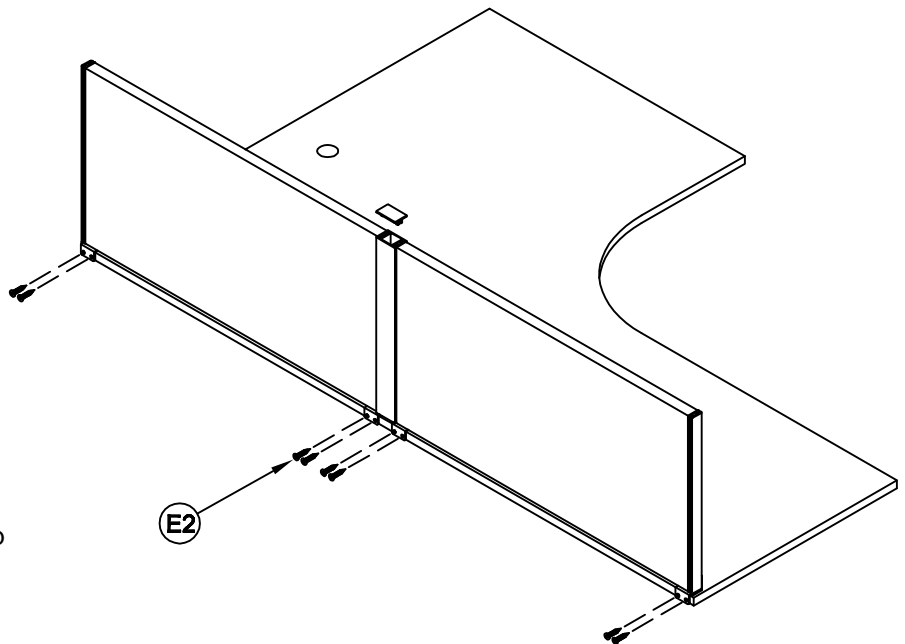
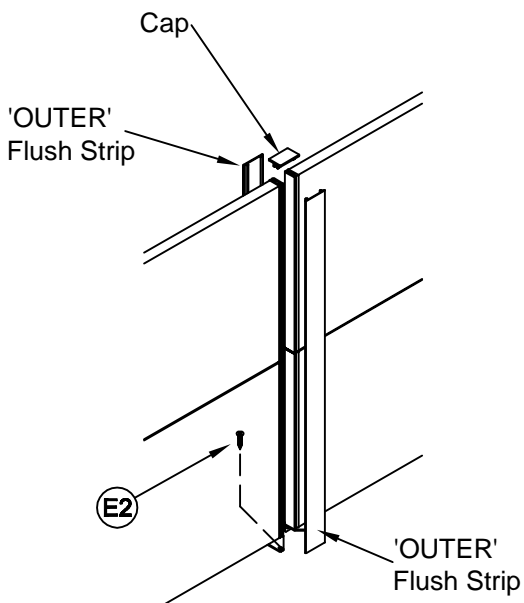


Two Way - 180° - Connection :

1. REFER TO BASIC PANEL ASSEMBLY INSTRUCTIONS ON PAGE 1.

2. Place one assembled Panel with Base Posts - Single or Stacked - along the edge of the Top at the desired location. Attach this assembled Panel to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface face with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.

3. Using the appropriate Finishing Kit Components, extend the Panels to the desired length. Attach these additional Panels to the Work Surface as described above. Insert Caps to complete each connection.



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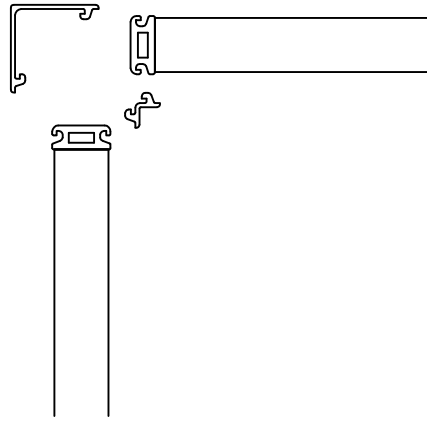
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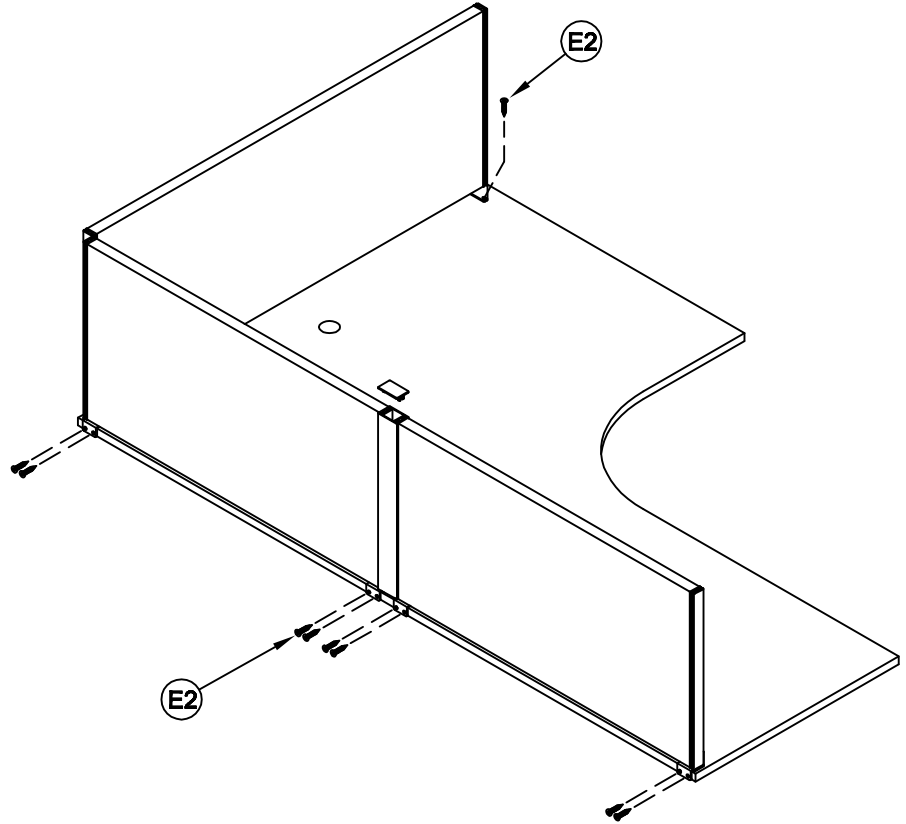
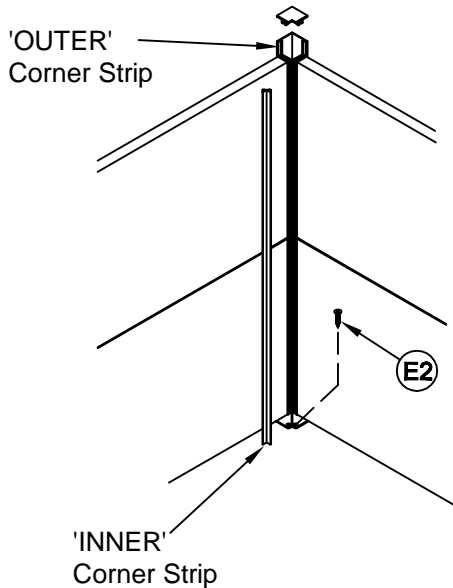
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Two Way - 90° - Connection :

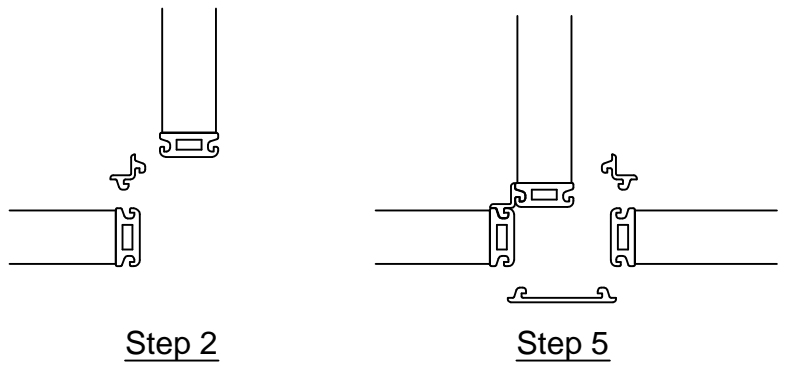
1. REFER TO BASIC PANEL ASSEMBLY INSTRUCTIONS ON PAGE 1.
2. Place one assembled Panel with Base Posts - Single or Stacked - along the edge of the Top at the desired location. Place the second assembled Panel at 90° to the first panel and insert the inner and outer corner filler strip from the 90° Two Way Finishing Kit to maintain configuration. Attach these assembled Panels to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface face with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.
3. Using the appropriate Finishing Kit Components, extend the Panels to the desired length in each direction. Attach these additional Panels to the Work Surface as described above. Insert Caps to complete each connection.



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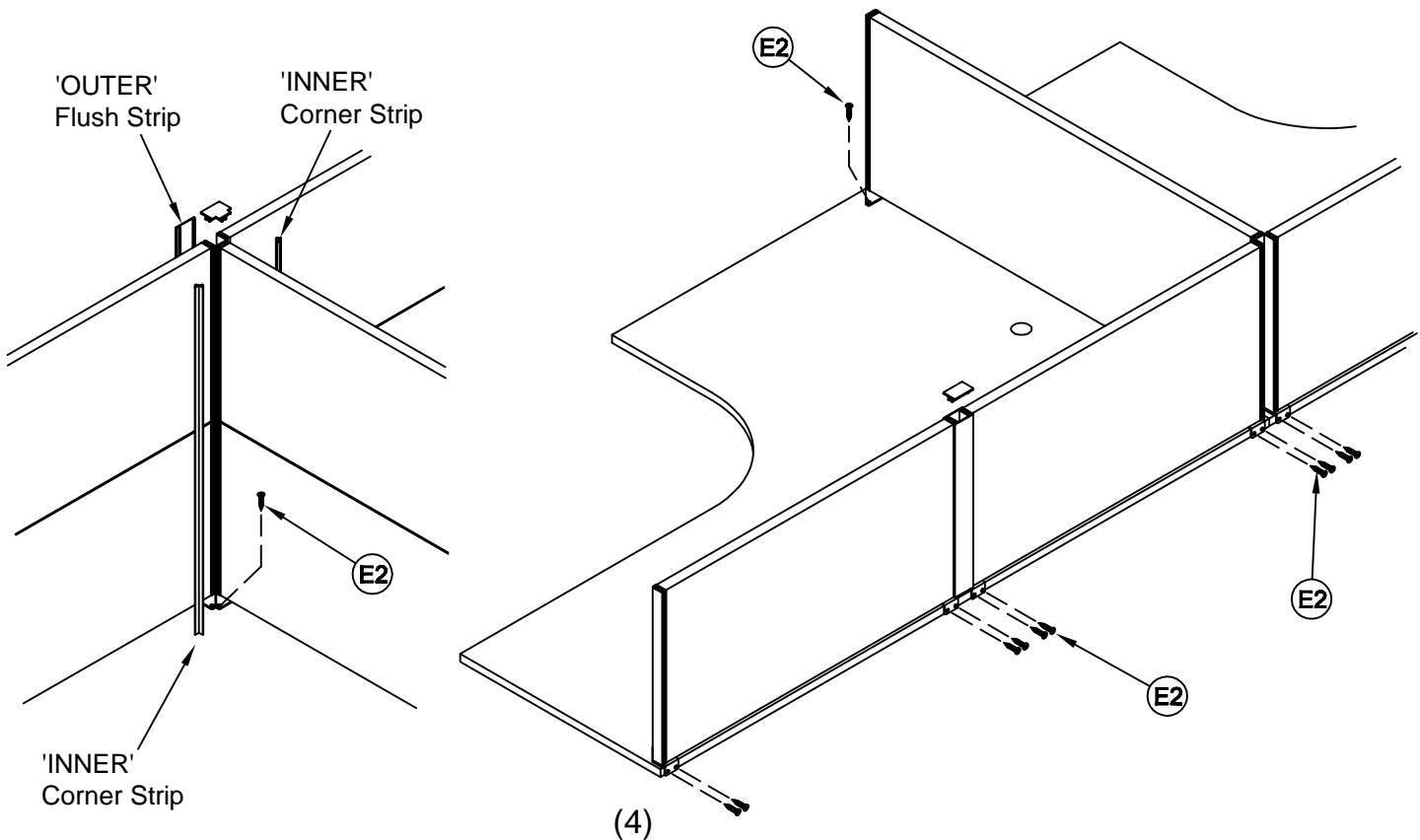
NOTE:

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'T' Connection:

1. REFER TO BASIC PANEL ASSEMBLY INSTRUCTIONS ON PAGE 1.
2. Place one assembled Panel with Base Posts - Single or Stacked - along the edge of ONE Work Surface at the desired corner. Place the second assembled Panel at 90° to the first panel and insert the Inner Corner filler strip from the 'T' Connection Finishing Kit to maintain configuration. Attach these assembled Panels to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface face with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.
3. Using the appropriate Finishing Kit Components, extend the Panels to the desired length in each direction at this time attaching each additional panel to the Work Surface as described in Step 1. Insert Caps to complete each connection.
4. Move the Adjacent Work Surface into position.
5. Connect the third panel assembly to the existing 90° corner assembly from Step 2 using the other Inner Corner filler strip and the outer Flush Strip. Attach this Panel to the Adjacent Work Surface as described in Step 1.
6. Using the appropriate Finishing Kit Components, extend the Panels to the desired length. Attach these additional Panels to the Work Surface as described in Step 1. Insert Caps to complete each connection.



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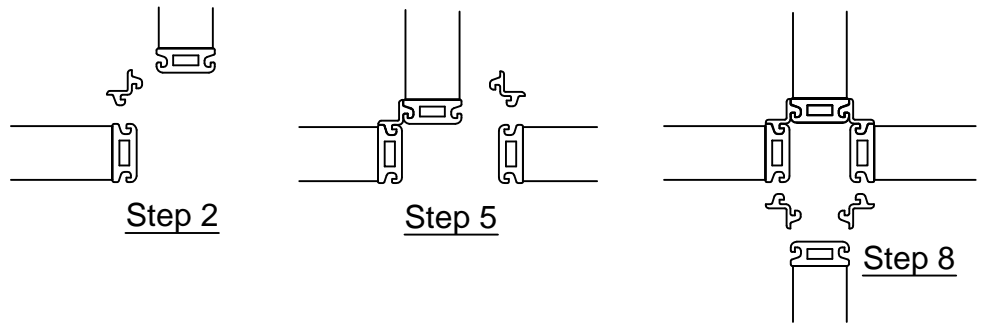
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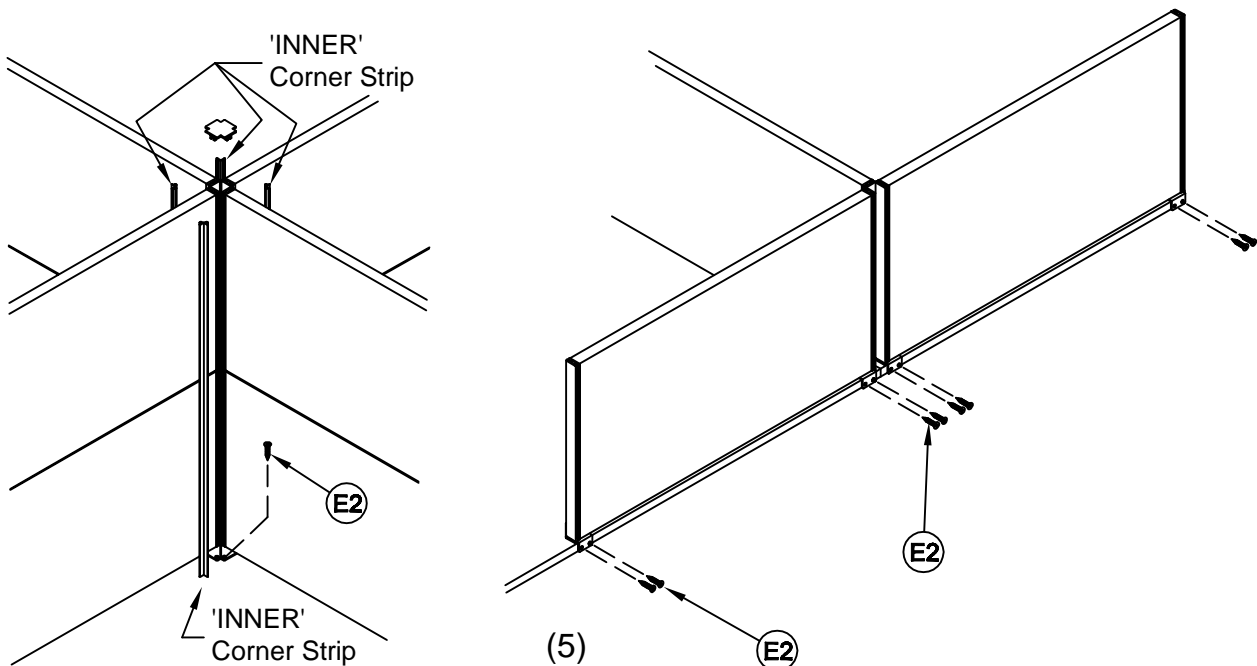
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FOUR Direction Connection:

1. REFER TO BASIC PANEL ASSEMBLY INSTRUCTIONS ON PAGE 1.
2. Place one assembled Panel with Base Posts - Single or Stacked - along the edge of ONE Work Surface at the desired corner. Place the second assembled Panel at 90° to the first panel and insert the Inner Corner filler strip from the FOUR Direction Finishing Kit to maintain configuration. Attach these assembled Panels to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface face with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.
3. Using the appropriate Finishing Kit Components, extend the Panels to the desired length in each direction at this time attaching each additional panel to the Work Surface as described in Step 1. Insert Caps to complete each connection.
4. Move the Adjacent Work Surface into position.
5. Connect the third panel assembly to the existing 90° corner assembly from Step 2 using the one Inner Corner filler strip. Attach this Panel to the Work Surface edge as described in Step 1.
6. Using the appropriate Finishing Kit Components, extend the Panels to the desired length. Attach these additional Panels to the Work Surface as described in Step 1. Insert Caps to complete each connection.
7. Move the Third Work Surface into position.
8. Connect the fourth panel assembly to the existing 'T' corner assembly from Step 4 using the remaining two Inner Corner filler strips. Attach this Panel to the Work Surface edge as described in Step 1.
9. Using the appropriate Finishing Kit Components, extend the Panels to the desired length in each direction. Attach these additional Panels to the Work Surface as described in Step 1. Insert Caps to complete each connection.
10. Move the Final Work Surface into position if required.



CATALOG No:
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NOTE:

When ordering components, specific color and/or size information is required.
Contact a Mayline Customer Service Representative. 1-800-822-8037

Stepped Height Finishing Kit

Procedure is similar to that of the 180° Finishing Kit on page 2.

1. REFER TO BASIC PANEL ASSEMBLY INSTRUCTIONS ON PAGE 1.

2. Place one Stacked Panel with Base Posts along the edge of the Top at the desired location. Attach this assembled Panel to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.

3. At the location of the 'Step', install the stacking post and filler strip to the lower of the two panels. Install the outer flush strip to each side of the assembly. Attach second panel to the Work Surface edge using two Screws (E2) per Base Post by driving screws through edge banding. Attach each Base Post to the Work Surface face with one Screw (E2) per Post. Use 'CAUTION' when installing screw into the Work Surface laminate to prevent marring the finish.

4. Using the appropriate Finishing Kit Components, extend the Panels to the desired length. Attach these additional Panels to the Work Surface edge as described above. Insert Caps to complete each connection.

