## Assembly Instructions

**IMPORTANT**

Review All Instructions before beginning assembly. These instructions are provided to aid in proper assembly of this product. Failure to follow these assembly instructions results from improper assembly or installation of this product. Moreover, all warranties are void for failure to follow these assembly instructions.

### Parts List 644646L

<table>
<thead>
<tr>
<th>Part Number</th>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM307 Back</td>
<td>Lumber Back</td>
<td>1</td>
</tr>
<tr>
<td>CM385 Cylinder</td>
<td>Lumber Seat</td>
<td>1</td>
</tr>
<tr>
<td>CM390 Cylinder Cover</td>
<td>Lumber back</td>
<td>1</td>
</tr>
<tr>
<td>CM340 Base</td>
<td>Post Number</td>
<td>1</td>
</tr>
<tr>
<td>CM336 (5 pack)</td>
<td>Post Number</td>
<td>5</td>
</tr>
<tr>
<td>CM326 Arms (pair)</td>
<td>Post Number</td>
<td>1</td>
</tr>
<tr>
<td>CM350 Cylinder</td>
<td>Post Number</td>
<td>1</td>
</tr>
<tr>
<td>CM369 Hardware Pack</td>
<td>Reference Letter</td>
<td>1</td>
</tr>
<tr>
<td>CM341 Lumber Letter</td>
<td>Screw M6 x 25mm</td>
<td>6</td>
</tr>
<tr>
<td>CM342 Lumber Letter</td>
<td>Screw M6 x 32mm</td>
<td>8</td>
</tr>
<tr>
<td>CM496 Lumber Letter</td>
<td>Screw M6 x 25mm</td>
<td>1</td>
</tr>
</tbody>
</table>

**Note:**

- Parts are marked with a reference number to indicate where they are to be placed.
- The table provides a list of parts and their corresponding quantities.

**Contact:**

Consult a Hayline customer service representative. 1-800-822-6037

When ordering components, specific color and/or size information may be required.
6. Assemble Arms (C) 2 pieces onto Back (A) 8 pieces using Screws (K) 6 pieces.

7. After both arms are installed tighten all Screws (J) 4 pieces.

8. Assemble Seat (B) 2 pieces using Screws (D) 4 pieces.

Steps:

1. Place Base (F) upside down and push Caster's (E) firmly into base 5 pieces.
2. Turn base right side up and insert Cylinder (G) into center hole of base.
3. Place Cylinder Cover (H) over Cylinder.
4. Assemble Mechanism (D) onto Seat (B) using Screws (J) 4 pieces.

Notes:

- DO NOT TIGHTEN SCREWS at this time. This will allow a tolerance when assembling.
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2. Tension Control Knob:
   - Turn knob clockwise to decrease tension.
   - Turn knob counterclockwise to increase tension.

3. Seat Adjustment:
   - Pull away from chair.
   - To unlock chair in upright position, lean forward and push knob forward.
   - To lock chair in upright position, lean forward and seat upright.
   - With seat down on the seat, pull upward on seat.
   - The seat will lock in the desired height.
   - Your body will slightly allow the chair to move.

4. Seat Height Adjustment:

OPERATING INSTRUCTIONS FOR CENTER PIVOT MECHANISM:

Periodically (every 90 days), make sure screws are fully tightened.

NOTE:

6. Carefully place chair assembly onto base assembly.